

GATORS



GATORS



GATORS



Gray's Creek
Elementary

GATORS



GATORS

GATORS

2024 - 2025



GATORS



GATORS



GATORS



GATORS



GATORS

Gray's Creek Elementary

11400 LA Hwy 1033
Denham Springs, LA 70726
Office: (225) 667-1808
Fax: (225) 667-3597
Cafeteria: (225) 667-3660

Visit our website at: <https://app.onsourcesystems.com/school/webpage/11137540>

Student grades and attendance can be found online at:
http://www.lpsb.org/parents/power_school_parent

Visit our Facebook page: Gray's Creek Elementary
[Download the Gray's Creek Elementary app](#)



School Colors: Green & Gray

School Mascot: Alligator

Our Mission Statement:

Gaining **A**chievement **T**ogether in **O**rder to **R**each **S**uccess

SCHOOL HOURS: 8:15 – 3:15

CONFERENCES: 7:45 a.m. – 8:15 a.m.

CARPOOL LINE: 7:45 a.m.– 8:15 a.m. & 3:15 p.m.– 3:25 p.m.

CHECKOUTS: Must be before 2:30 p.m.

2024 – 2025 School Calendar 24-25

GCE Student Handbook



Livingston Parish Public Schools
Post Office Box 1130
Livingston, Louisiana 70754
SCHOOL CALENDAR – 2024/25

Planning/Preparation (TEACHERS and PRINCIPALS)*	Mon./Tue./Wed. August 5,6,7, 2024 (Full Days)
First Semester Begins (STUDENTS)	Thursday, August 8, 2024 (Full Day)
LPPS Prof. Development* (different areas of the district will be closed)	September 17,18,19, 2024 (Full Day)
LPPS Professional Development*	Wednesday, October 23, 2024 (early dismissal)
First Semester Ends (STUDENTS/TEACHERS)	Friday, December 20, 2024
Planning/Preparation (TEACHERS and PRINCIPALS)*	Monday-Tuesday, January 6, 7, 2024 (Full Days)
Second Semester Begins (STUDENTS)	Wednesday, January 8, 2024
LPPS Professional Development* (different areas of the district will be closed)	Feb. 11,12,13, 2025 (Full Day)
LPPS Professional Development	Wednesday, March 19, 2025 (early dismissal)
Second Semester Ends (STUDENTS)	Friday, May 23, 2025
Second Semester Ends (TEACHERS and PRINCIPALS)*	Friday, May 23, 2025

SCHOOL HOLIDAYS (STUDENTS)

Labor Day	Monday, September 2, 2024 (1 Day)
LPPS Fall Break	Thursday-Friday, October 10-11, 2024 (2 Days)
LPPS Professional Development*	Wednesday, October 23, 2024(early dismissal)
National Election Day	Tuesday, November 5, 2024(1 day)
Convention and Thanksgiving	Monday - Friday, November 25-29 2024 (5 Days)
Christmas and New Year's	Monday, Dec. 23, 2024 – Tuesday, Jan. 7, 2025 (12 Days)
Martin Luther King Day	Monday, January 20, 2025 (1 Day)
Mardi Gras	Monday-Wednesday, March, 3,4,5, 2025 (3 Days)
LPPS Professional Development*	Wednesday, March 19, 2025 (early dismissal)
Easter	Monday, April 14-18, 2025 (5 Days)

*School staff will observe all holidays with the exception of those designated as for planning and in-services.

PROGRESS REPORTS TO BE ISSUED

ELEMENTARY & JUNIOR HIGH		SECONDARY	
Wednesday	September 11, 2024	Wednesday	September 11, 2024
		Tuesday	October 15, 2024
Friday	November 15, 2024	Friday	November 15, 2024
Tuesday	February 11, 2025	Tuesday	February 11, 2025
		Tuesday	March 18, 2025
Friday	April 25, 2025	Friday	April 25, 2025

GRADING PERIOD ENDS/ELEM. & JUNIOR HIGH

GRADING PERIOD ENDS/SECONDARY

Wednesday	October 9, 2024	-	44 days		
Friday	December 20, 2024	-	44 days	Friday	December 20, 2024- 88 days
Friday	March 14, 2025	-	44 days		
Friday	May 23, 2025	-	45 days	Friday	May 23, 2025- 89 days

REPORT CARDS TO BE ISSUED

ELEMENTARY AND JUNIOR HIGH

SECONDARY

Friday	October 18, 2024		
Tuesday	January 14, 2025	Tuesday	January 14, 2025
Friday	March 21, 2025		
Thursday	May 29, 2025	Thursday	May 29, 2025

Grading Scale:

90% - 100% A

80% - 89% B

70% - 79% C

60% - 69% D

0% - 59% F



ATTENDANCE

LOUISIANA'S ATTENDANCE REQUIREMENT

The Louisiana State Legislature, the Louisiana Department of Education, and the Louisiana State Board of Elementary and Secondary Education have recently approved both state law and policy changes that determine the number of days that a student can be absent during the school year. The policy states that students must be in attendance 167 out of 177 days during the school year.

- Students who are absent more than 10 days without a valid excuse will be retained in their current grade.
 - Extenuating circumstances may include:
 - Extended leave from school for physical illness
 - A hospital stay
 - Recovery from an accident
 - A contagious disease in the family
 - Funeral for a family member (not to exceed one week)

Missing any days for these reasons would require verification from a physician, dentist, or nurse practitioner licensed in the state.

It is our responsibility to ensure your children's consistent attendance. In so doing, we will contact the 21st Judicial Court when students have 5 or more unexcused excessive absences or tardies.

- Excuses
 - We will only accept excuses up to 5 days after the student's absence.
 - If an excuse is faxed, it must come straight from the doctor's office. Excuses cannot be adjusted or altered in any way.
 - Suspensions are considered unexcused absences.
 - For any other extenuating circumstances, parents must make a formal appeal to the principal.
 - It is within the school's rights and responsibility to call the physician and verify an excuse.
 - If no excuse is handed in, the absence will be considered unexcused.
 - Only DOCTOR, DENTIST, PHYSICIAN ASSISTANT or NURSE PRACTITIONER excuses are EXCUSED absences.
 - In the event that a doctor's excuse is sent for a child to not participate in P.E. for a specified amount of time, then a release is required in order for the child to resume P.E and recess activities.
 - If a student chooses not to attend a school-sponsored field trip, and does not attend school on this day, it will result in a one-day absence.



LIVINGSTON PARISH PUBLIC SCHOOLS—HEALTH RULES

The following guidelines are offered to help you determine when your child should not attend school. Please consider carefully a child's statement of feeling ill.

- **Diarrhea/vomiting:** Students who are vomiting or having diarrhea (2 or more watery stools) will be sent home from school. They will not be allowed to return until they are symptom free for 24 hours from the onset of symptoms. Children should be kept home if they were vomiting or experienced diarrhea during the night.
- **Fever:** Students who have a fever of 100.0 F or higher will be sent home. Students will be readmitted after they have been fever free for 24 hours without the use of fever reducing medications. (Ex: Tylenol, Motrin, or Advil).
- **Cold/flu:** Students with severe colds, sore throats, cough or "flu like" symptoms will not be allowed to stay at school. They should stay home for rest and proper attention to their symptoms.
- **Pink Eye:** Symptoms of pink eye such as eye drainage, crusty eyelids, redness on the white part of the eyes, swelling, and itching may indicate pink eye, which is a contagious disease. Children with these symptoms will be sent home and should be seen by a doctor for a diagnosis. A doctor's excuse will be required to return to school. If diagnosed with pink eye, the student must be on treatment for at least 24 hours before he can return to school. Some conjunctivitis may require the student remain at home until all symptoms are resolved.
- **Rash/Lesions:** A student with an undiagnosed rash or lesion will not be allowed to stay at school. Skin rashes or lesions will be considered possibly contagious. Child may return to school after rash is determined to be non-contagious by a physician or to be no longer contagious after proper treatment. Students may return with a note from the Physician's office.
- **Boils:** Students with boils must be seen by a physician. If it is a staph infection, they must remain home for 24 hours after starting antibiotics. A physician's note will be required for them to return to school. The boil must be covered. If the boil is draining, extra clothes and bandages should be sent with the student in case the bandage becomes saturated or if the clothes get wet.
- **Lice:** A student's hair must be free of nits and bugs in order to remain at school. The student will be readmitted to school after the parent has treated the child and *all nits and bugs* are removed. After successful treatment, the parent will need to bring the student to the office to be rechecked for lice by school personnel before being allowed to stay at school. *It is recommended that parents check their child on a regular basis for signs of head lice.*
- **Medication:** If your child needs to take medications for chronic conditions at school please contact your school nurse. State law requires a *medication administration form* to be completed by the physician and parent. This includes prescription and over-the-counter medications. If a student is prescribed a new medication, they must remain at home for 12 hours after the first dose to be observed for adverse reactions. Parents are allowed to bring medications to the school and administer them to their child. If Parents cannot come, they



may send the medication with someone listed on the child's contact card. If the parent or someone on the contact card cannot come then the parent may send an adult not listed on the contact card. The school will require a written or verbal consent from the parent if the adult is not on the contact card and an ID will be checked.

- Immunizations: Louisiana State Law Statute LA R.S. 17:170
 - Students entering school for the first time shall present a completed or up to date immunization record.
 - All students that are 11 years old must have a Tdap Booster, Meningitis vaccine, and a second varicella (chickenpox). Students that are 16 years of age must have a second meningitis immunization.
 - Parents of students that are unable to receive their immunizations due to medical, religious, or personal reasons must submit a written *letter of dissent*. This letter can be found on the LDOE and LPPS websites.
 - Students that have not received proper immunizations may not be allowed to come to school if there is an outbreak of a communicable disease at school (Chickenpox, Measles, Pertussis, etc.). State law must exclude these students from the school setting, for the incubation period of the disease. These absences may not be excused.
- Vision/Hearing: Student's vision and hearing are screened by the school nurse in Pre-K, Kindergarten, 1st, 3rd, 5th, 7th & 9th grades and from parent or teacher referrals. If a problem is detected, notes will be sent home to the parent referring them to their physician for a more complete evaluation.
- Scoliosis: Students are screened in 6th grade for curvature of the spine. If signs are seen, students will be sent home with a letter referring them to their physician for a more complete evaluation.
- Medical Conditions: If your child has a chronic medical condition, contact the school nurse *annually*. Some examples of chronic medical conditions are: seizures/epilepsy, diabetes, asthma, celiac disease, severe allergic reactions to insects or food that require use of an Epi-pen or Benadryl during the school day.
- A *SPECIAL DIET ORDER* form is required *annually* from a physician if your child has specific food allergies.
- Post- Surgery or Hospitalization: If your child is hospitalized or has surgery, he/she must return with a note from the Physician allowing him/her to return to school. Any restrictions must be noted on the return to school form.

If you have any questions or concerns, you may call **Jennifer Wilkinson**, RN School Nurse Coordinator at (225)686-4368 or contact the school nurse at your child's school.

In order for proper care to be provided at school, it is the parent's responsibility to notify the school nurse with any medical conditions or needs your child may have; including any changes to their medical conditions during the school year.



LIVINGSTON PARISH PUBLIC SCHOOLS HEALTH RULES

Las siguientes pautas se ofrecen para ayudarlo a determinar cuándo su hijo(a) no debe asistir a la escuela. Por favor considere cuidadosamente la declaración de su hijo(a) al sentirse enfermo.

- **Diarrea/vómitos:** Los estudiantes que estén vomitando o tengan diarrea (2 o más heces acuosas) serán enviados a casa desde la escuela. No se les permitirá regresar hasta que estén libres de síntomas durante 24 horas desde el inicio de los síntomas. Los niños deben mantenerse en casa si vomitan o experimentan diarrea durante la noche.
- **Fiebre:** Los estudiantes que tengan temperaturas de 100.0 °F (38 °C) o más serán enviados a casa por fiebre. Los estudiantes serán readmitidos después de que hayan estado sin fiebre durante 24 horas sin el uso de medicamentos para reducir la fiebre. (Ejemplo: Tylenol, Motrin o Advil).
- **Resfriado/Gripe (Cold/flu):** Los estudiantes con resfriados severos, dolor de garganta, tos o síntomas similares a los de la gripe no podrán quedarse ni asistir a la escuela. Deben quedarse en casa para descansar y prestar atención adecuada a sus síntomas.
- **Conjuntivitis (Pink Eye):** Los síntomas de conjuntivitis, como drenaje ocular, párpados y lagañas en los ojos, enrojecimiento en la parte blanca de los ojos, hinchazón y picazón pueden indicar conjuntivitis, que es una enfermedad contagiosa. Los niños con estos síntomas serán enviados a casa y deben ser vistos por un médico para un diagnóstico. Se requerirá una excusa del médico para regresar a la escuela. Si se le diagnostica la conjuntivitis, el estudiante debe estar en tratamiento durante al menos 24 horas antes de poder regresar a la escuela. Algunas conjuntivitis pueden requerir que el estudiante permanezca en casa hasta que se resuelvan todos los síntomas.
- **Sarpullido/Lesiones (Rash/Lesions):** Un estudiante con una erupción o lesión no diagnosticada no podrá quedarse en la escuela. Las erupciones o lesiones cutáneas se considerarán posiblemente contagiosas. El estudiante puede regresar a la escuela después de que un médico determine que la erupción no es contagiosa o que ya no es contagiosa después del tratamiento adecuado. Los estudiantes pueden regresar con una nota de la oficina del médico.
- **Forúnculos (Boils):** Los estudiantes con forúnculos o nacidos deben ser vistos por un médico. Si se trata de una infección por estafilococos, deben permanecer en casa durante 24 horas después de comenzar a tomar antibióticos. Se requerirá una nota del médico para que puedan regresar a la escuela. La ebullición debe estar cubierta. Si el hervor está drenando, se debe enviar ropa y vendas adicionales con el estudiante en caso de que la venda se sature o si la ropa se moja.
- **Piojos (Lice):** EL cabello de un estudiante debe estar libre de liendres y bichos para poder permanecer en la escuela. El estudiante será readmitido a la escuela después de que el padre haya tratado a su hijo(a) y se hayan eliminado todas las liendres y bichos. Después de un tratamiento exitoso, el padre deberá traer al estudiante a la oficina para que el personal de la escuela lo revise nuevamente en busca de piojos antes de que se le permita quedarse en la escuela. *Se recomienda que los padres revisen regularmente a sus hijos para detectar signos de piojos*



- **Tratamiento y Medicamentos (Medication):** Si su hijo(a) necesita tomar medicamentos para enfermedades crónicas en la escuela, comuníquese con la enfermera de la escuela. La ley estatal requiere que el médico y los padres completen un *formulario de administración de medicamentos*. Esto incluye medicamentos recetados y de venta libre. Si a un estudiante se le receta un medicamento nuevo, debe permanecer en casa durante 12 horas después de la primera dosis que se debe observar para detectar reacciones adversas. Los padres se les permite venir con los medicamentos a la escuela y administrarlos a sus hijos. Si los padres no pueden venir, pueden enviar el medicamento con alguien que se encuentre en la tarjeta de contacto de su hijo(a). Si el padre o alguien en la tarjeta de contacto no puede venir, entonces el padre puede enviar a un adulto que no se encuentre en la tarjeta de contacto. La escuela requerirá un consentimiento escrito o verbal del padre si el adulto no está en la tarjeta de contacto y se verificará con una identificación (ID).
- **Inmunizaciones:** Estatuto de la Ley del Estado de Louisiana L.A.R.S. 17; 170
- Los estudiantes que ingresen a la escuela por primera vez deberán presentar un registro de vacunación completo y actualizado.
- Todos los estudiantes que tienen 11 años deben recibir un refuerzo Tdap, la vacuna contra la meningitis y una segunda varicela (Chickenpox). Los estudiantes que tienen 16 años de edad deben tener una segunda vacuna contra la meningitis. Los padres de estudiantes que no pueden recibir sus vacunas debido a razones médicas, religiosas o personales deben presentar una *carta de desacuerdo por escrito*. Esta carta se puede encontrar en los sitios web LDOE y LPPS.
- Los estudiantes que no hayan recibido las vacunas adecuadas no podrán asistir a la escuela si hay un brote de una enfermedad contagiosa en la escuela (varicela, sarampión (Measles), tosferina (Pertussis), etc.). La ley estatal debe excluir a estos estudiantes del entorno escolar durante el período de incubación de la enfermedad. Estas ausencias no pueden ser excusadas.
- **Visión / audición:** la visión y la audición del estudiante son evaluadas por la enfermera de la escuela en Pre-K, Kindergarten, 1^o, 3^o, 5^o, 7^o y 9^o grado y da los resultados a los padres y maestros. Si se detecta un problema, se enviarán notas a los padres para remitirlas a su médico para una evaluación más completa.
- **Escoliosis:** los estudiantes son evaluados en sexto grado para determinar la curvatura de la columna. Si se ven signos, los estudiantes serán enviados a casa con una carta que los refiera a su médico para una evaluación más completa.
- **Condiciones Médicas:** si su hijo(a) tiene una condición médica crónica, comuníquese con la enfermera de la escuela *anualmente*. Algunos ejemplos de afecciones médicas crónicas son convulsiones / epilepsia, diabetes, asma, enfermedad celiaca, reacciones alérgicas graves a insectos o alimentos que requieren el uso de un Epi-pen o Benadryl durante el día escolar. Se requiere un formulario de *ORDEN DE DIETA ESPECIAL* *anualmente* de un médico si su hijo(a) tiene alergias alimentarias específicas.
- **Post-Cirugía u Hospitalización:** Si su hijo(a) está hospitalizado o se somete a una cirugía, debe regresar con una nota del médico que le permita regresar a la escuela. Cualquier restricción debe anotarse en el formulario de regreso a la escuela.



Si tiene alguna pregunta o inquietud, puede llamar a Jennifer Wilkinson, coordinadora de enfermería de la escuela RN al (225) 686-4368 o comunicarse con la enfermera de la escuela de su hijo(a). Para que se brinde la atención adecuada en la escuela, es responsabilidad de los padres notificar a la enfermera de la escuela sobre cualquier condición médica o necesidad que pueda tener su hijo(a); incluyendo cualquier cambio en sus condiciones médicas durante el año escolar.

ACCIDENTS AND ILLNESS

Parents will be notified as soon as possible in the event of an accident or illness. It is **EXTREMELY IMPORTANT** that we have the student's **current information** on file and a working phone number. Please update any changes as needed throughout the year. These updates can be made on PowerSchool.

CHECKING A STUDENT OUT OF SCHOOL

Parents wishing to check their child out of school must do so through the office. Please come to the office first and your child will be called for you. Parents may not go directly to the classrooms as this interrupts valuable instruction time. **NO CHECK OUTS AFTER 2:30 PM.**

****REMINDER:** Check outs before 10:15 AM will constitute an absence. After 10:15 AM check-outs will constitute an absence of one-half (½) day.

CALLS FOR HOMEWORK/MAKEUP WORK

If a student will be absent for multiple days, please call in the morning to request your child's makeup work. Work may be picked up after 2:00 PM.

TARDIES, CHECK-INS/EARLY CHECK-OUTS

Students are expected to be at school on time. They are tardy if they arrive at school after 8:15 AM. **FIVE** unexcused tardies will result in a recess detention. Students who check out for lunch and return later than twenty-five (25) minutes will receive an unexcused tardy.

A child should only check out for illness, doctor appointments and verifiable emergencies. A valid excuse for a late check-in or early check-out must be presented to the school administration. Students may not be checked out after 2:30 PM. After this time parents must pick them up in the carpool line.



SCHOOL-WIDE POSITIVE BEHAVIOR PLAN

Proper student conduct is the responsibility of students and parents. Gray's Creek students are expected to behave in an appropriate manner at all times. It is the responsibility of school personnel to assure that a student's behavior does not interfere with the learning of other students. Please review this plan with your student.

Standard Discipline Chart for Classroom Behaviors:

Color	Consequences
White – 0 marks. Start on this color daily.	No consequences. Great job!
Green – 1 Mark	Verbal Warning
Yellow – 2 Marks	Silent lunch at an alternate seating location
Red – 3 Marks	Recess Detention The students will complete a behavior writing report and receive a detention form. **Students may not attend a future recess until the behavior writing report is fully completed, and the detention form is signed by a guardian.
Blue – 4 Marks	Office Referral

- The 5th, 9th, 15th, and 19th detention will be served as a BEFORE SCHOOL DETENTION.
- Students who do not attend a Before School Detention will be suspended instead.
- The 10th and 20th detention will be served as a SUSPENSION.
- Automatic BEFORE school detentions are given at the teacher's discretion for severe behavior infractions.
- After serving two Automatic BEFORE SCHOOL DETENTIONS, students will be suspended if they receive a third BSD.
- Major infractions (fighting, disrespect to authority, leaving school campus, etc.) may also result in an automatic suspension from school.
- A student who has been suspended may not attend a field trip unless accompanied by a parent. Students who have been suspended more than once during a school year may not attend field trips.

Rewards for Positive Behavior

- Classroom rewards
- School-wide PBIS parties and incentives
(detailed information will be sent home at a later date)

LIVINGSTON PARISH POLICIES FOR OUT OF SCHOOL SUSPENSIONS:

1. Any student who fails to report to the office when told to do so will be given an automatic suspension.
2. Students who are caught with or using matches, lighters, tobacco, drugs, or alcohol will be suspended and subject to expulsion.
3. Students who leave campus without permission will be suspended.
4. Fighting on the school bus or campus may result in a suspension.
5. Students caught vandalizing the school will be suspended and are subject to being expelled. Damages must be paid for by the parent.
6. DISRESPECT to an adult in authority will result in a suspension.
7. Weapons of any type brought to school will be confiscated and result in a suspension.
8. Profane language, obscene drawings or writings are prohibited, and violators are subject to suspension.



9. Gambling is prohibited. Violators are subject to suspension.
10. Students guilty of stealing will be subject to suspension.
11. Students will not be allowed to participate in extracurricular activities during their suspension period.
12. Students that do not attend the required before school detention will be suspended.

Any parent or legal guardian of a pupil suspended shall have the right to appeal to the Parish Superintendent of Schools, who shall conduct a hearing on the merits of suspension.

AUDIO AND VIDEO RECORDING

Audio and video recording are not allowed due to possible violations of HIPPA and FERPA. Any audio or video recording at Gray's Creek requires prior approval from administration. This does not apply to school events, assemblies, and programs sponsored by Gray's Creek Elementary.

BIRTHDAYS

If you are sending treats for your child's birthday, you may only send items that are store bought. All items must be in the original sealed package/container. No homemade items will be distributed. Party invitations may only be passed out to the entire classroom. Teachers are not allowed to give out student addresses, phone numbers, or parent contact information. **Deliveries such as balloon and flower bouquets are not allowed.**

BOOKSACKS

No rolling book sacks are permitted.

BUS PROCEDURES

Student must report to his/her home immediately after dismissal from school. Students are not allowed to ride a different bus home. Due to overcrowding on buses, students may not ride home with a friend. **ALL bus changes must go through the office.** Do not send change of transportation to teachers as many do not check their email or messages until after dismissal.

Each student should learn and follow these school bus rules:

1. Sit in assigned seat and remain sitting until the bus comes to a complete stop.
2. Keep head, hands, and objects inside the bus.
3. Refrain from shouting and screaming.
4. Listen to and follow the bus driver's directions.
5. Electronic devices are not permitted on the bus.
6. Keep all items safely in booksacks. Dropped items may roll under driver's feet causing safety hazards. Sharp objects, such as pencils, may cause injury.
7. Food or gum may not be eaten/chewed on the bus.

****Parents may accompany their student to the bus stop, but may not enter the bus.**

It is very important for each student to comply with the bus rules for the safety of all children. Failure to follow the bus driver's rules will result in a suspension from the bus. Continued noncompliance will result in the student being removed from the bus for the remainder of the school year.

Consequences of Bus Misconduct:



*1st offense – Bus Referral and conference with administration.

*2nd offense – Bus Referral and detention. This detention counts toward the school-wide discipline plan.

*3rd offense – Bus Referral and Before School Detention

4th offense – Bus Referral and 2-day bus suspension.

***These progression of consequences does not start over throughout the year.

BUYING OR SELLING ITEMS AT SCHOOL

Students are not allowed to buy, sell, or trade anything from/with another student while at school unless it is for a GCE sponsored fundraiser.

CAFETERIA

No outside food or drinks (or cola cans, bottles) may be brought to the cafeteria.

CARPOOL

- Students with the last names A-M should enter off of Hwy 1033. When entering, make 2 lines behind employee parked cars, merging into one lane in the back of the parking lot at the left turn. (Subject to change due to traffic.)
- Students with the last names N-Z should enter off of Hwy 16 (behind school) (Subject to change due to traffic.)
- School drop off begins at 7:45 AM.
- After school pick up begins at 3:15 PM.
- Student's name should be displayed on car tag and visible to duty teacher. One car tag per family will be provided by the school. **Additional car tags are \$2.00.**
- Our goal is to load 4-5 cars at a time. Please do not leave a gap between you and the car in front of you. Each pole with numbers/yellow line designates a stopping point for loading/unloading. **IF YOU NEED TO ASSIST YOUR CHILD WITH SEAT BELTS, PLEASE PULL TO THE SIDE OF THE LINE AND OUT OF TRAFFIC.**
- Please have children unbuckled before entering the unloading zone.
- Students must be accompanied by a staff member from the yellow carpool line to the parents' stopped car in the carpool line. Parents cannot walk their student to and from the parking lot (LA Act 362)
- Please be courteous in line.
- Follow the direction of the duty teacher.
- Please be reminded that GCE is a smoke-free, including vaping, facility.
- It is unlawful to use a non-hands-free cellular device in a school zone.
- If your child has a change in transportation, a **HAND-WRITTEN** note must be sent to the school office. Do not send emails, messages, or messages on social media. These are not checked regularly throughout the school day.



CHANGE OF ADDRESS

If at any time during the school year it becomes necessary for parents to change their home address, phone number, or cell number, PARENTS are asked to contact the office as soon as possible. Three current proofs of residence are required for a change of address. This information is needed so that school records can be kept current and up-to-date.

CELL PHONES/SMART DEVICES

As per the amended state law R.S. 17:239(A), students are not allowed to have cell phones or smart devices on their person at school or on the bus. If a student is found with a cell phone or other smart device, the phone will be kept in the office until a parent picks it up. Students will receive a detention for the first offense, receive a before school detention for the second offense, and will be suspended for the third offense.

WATER BOTTLES

Only clear, plastic water bottles that have closable lid (no straws) are permitted on school campus, including busses. The water bottle can only contain water. No other liquids will be permitted in the classrooms.

CHILD FIND

In accordance with the State of Louisiana Child Search Program, annual and ongoing activities are conducted to identify and locate children (ages 3 through 21) suspected of being exceptional and needing special education and/or related services. If you have a child or know of a child between the ages of 3 and 5 years old who seems to have difficulty learning, help is available. Contact the Livingston Parish Public Schools Preschool Child Search Designee at (225) 667-2080 for more information. If your child is school-aged, contact your home-based school district regarding these concerns.

COMMUNICATION AND SOCIAL MEDIA

Please download our GCE app. This is a great way to receive current and up-to-date information. You will find our school calendar, school events, directory and much more on our new app. We also have a school-wide Facebook page. School-wide text messaging will also be used to push communication to our families. Please have your phone number up to date on PowerSchool since this is the number that will be used for text messaging. Social media and text messaging are our main form of communication.



COMPUTER ACCESS AND INTERNET USE

LPPS Acceptable Use Guidelines

In our continued efforts to comply with the Children's Internet Protection Act, Livingston Parish Public Schools has adopted and will enforce policies and procedures to protect our students. The policies: IFBGA Computer Access and Use and JCDAF - Bullying, Cyber bullying, Intimidation along with other district policies are available to the public at the school or district administrative office.

Acceptable use of the internet and other network resources include but not limited to:

- A. No access by minors of inappropriate matter
- B. No use of outside electronic mail, chat rooms, and any other forms of direct communication by students
- C. No inappropriate online behavior including cyber-bullying
- D. No revealing personal information.
- E. No illegal activities such as:
 - a. Hacking, Vandalism and unauthorized access.
 - b. Password abuse
 - c. Inappropriate Language
 - d. Trespassing in others' folders
 - e. Damaging computers or networks
 - f. Disabling or modifying LPPS security settings in order to bypass filtering/monitoring to gain unauthorized access to sites or files
 - g. Violating Copyright laws
 - h. Interacting with other individuals on social networking sites and in chat rooms.
 - i. Spreading viruses
 - j. Using the network for commercial, illegal or violent purposes

Penalties:

- A. Any user violating these provisions, applicable state and federal laws, and/or district rules shall be subject to loss of network privileges and any other system disciplinary options, including criminal prosecution.

Procedures that have been adopted to enforce the policies include:

- A. Principals will discuss CIPA and Acceptable Use with the staff to explain their responsibilities. Teachers sign a form with the items discussed and their responsibilities listed.
- B. Teachers will disseminate the information to students. As documentation of discussion, students in grades 3 and above must sign a statement that they have been informed of and understand their responsibilities as network users. This form also contains a list of items discussed.
- C. LPPS also maintains a robust software platform that filters inappropriate material and blocks its access. This software scans internet sites for key words and identifiers. The district reviews filtering reports and internet use regularly to insure protection for students and appropriate use by staff.
- D. All photos of students on school websites will be unidentified unless a permission form has been completed.
- E. It is the responsibility of the parent go to the school in person and sign a form if you want to:
 - a. Deny your student access to the internet.
 - b. Deny permission for your student's work to be published on classroom web sites.
 - c. Deny permission for your student's unidentified photos to be published on classroom web sites.

Please access the full version of LPPS Policy IFBGA: Student Computer Access and Use at <https://bit.ly/IFBGA>
LPPS Internet Safety, Digital Citizenship, and Cybersecurity information can be found at <https://bit.ly/LPPSsafety>



Directrices de uso aceptables en LPPS

En nuestros continuos esfuerzos por cumplir con la Ley de protección de niños en internet, (CIPA, por sus siglas en inglés) las escuelas públicas de la parroquia de Livingston (LPPS, por sus siglas en inglés) han adoptado y aplicarán políticas y procedimientos para proteger a nuestros estudiantes. Las políticas: Acceso y uso de computadoras de la IFBGA y JCDAF - bullying, cyber bullying, intimidación junto con otras políticas del distrito están disponibles para el público en la escuela o en la oficina administrativa del distrito.

El uso aceptable de internet y otros recursos de la red incluye, entre otros:

- A. Prohibido el acceso de menores a material inapropiado
- B. No al uso de correo electrónico externo, salas de chat y cualquier otra forma de comunicación directa por parte de los estudiantes
- C. No al comportamiento inapropiado en línea, incluido el acoso cibernético
- D. No revelar información personal
- E. No a las actividades ilegales como:
 - a. Piratería, vandalismo y acceso no autorizado
 - b. Abuso de contraseña
 - c. Lenguaje inapropiado
 - d. Entrar sin autorización en las carpetas de otros
 - e. Dañar computadoras o redes
 - f. Deshabilitar o modificar la configuración de seguridad de LPPS para evitar el filtrado / monitoreo para obtener acceso no autorizado a sitios o archivos
 - g. Violación de las leyes de derechos de autor
 - h. Interactuar con otras personas en sitios de redes sociales y salas de chat.
 - i. Propagación de virus
 - j. Usar la red con fines comerciales, ilegales o violentos

Sanciones:

- A. Cualquier usuario que viole estas disposiciones, las leyes estatales y federales aplicables y las reglas del distrito estará sujeto a la pérdida de los privilegios de la red y cualquier otra opción disciplinaria del sistema, incluido el enjuiciamiento penal.

Los procedimientos que se han adoptado para hacer cumplir las políticas incluyen:

- A. Los directores discutirán CIPA y el uso aceptable con el personal para explicar sus responsabilidades. Los maestros firman un formulario con los temas discutidos y sus responsabilidades enumeradas.
- B. Los maestros difundirán la información a los estudiantes. Como documentación de la discusión, los estudiantes en los 3^{er} grados y superiores deben firmar una declaración de que han sido informados y comprenden sus responsabilidades como usuarios de la red. Este formulario también contiene una lista de los elementos discutidos.
- C. LPPS también mantiene una sólida plataforma de software que filtra material inapropiado y bloquea su acceso para todos los usuarios. Este software escanea correos electrónicos y sitios de Internet en busca de palabras clave e identificadores. El distrito revisa los informes de filtrado y el uso de Internet con regularidad para asegurar la protección de los estudiantes y el uso apropiado por parte del personal.
- D. Todas las fotos de los estudiantes en los sitios web de la escuela no serán identificadas a menos que se haya completado un formulario de permiso.
- E. Es responsabilidad del padre ir a la escuela en persona y firmar un formulario si desea:
 - a. Negarle a su estudiante el acceso a Internet.
 - b. Negarle el permiso para que el trabajo de su estudiante se publique en los sitios web del aula.
 - c. Negarle el permiso para que las fotos no identificadas de su estudiante se publiquen en los sitios web del aula.

Para acceder a la versión completa de la Política IFBGA de LPPS: Acceso y uso de computadoras por parte de los estudiantes, visite bit.ly/IFBGA

La información de seguridad en Internet, ciudadanía digital y ciberseguridad de LPPS se puede encontrar en bit.ly/LPPSsafety



CONFERENCES

If you would like to schedule a conference with your child's teacher, please contact him/her through email (firstname.lastname@lpsb.org). Conference times are from 7:45 until 8:10 a.m.

CUSTODY ISSUES

If there should be a custody issue involving your child, current custody papers on file in the office will be followed. Please present any updates by the court.

DRESS CODE

No student's appearance, including but not limited to his/her attire, shall be considered proper and acceptable for school if it distracts from, or in any way disrupts, the educational process. The Livingston Parish School Board is responsible for achieving a system wide dress code for appearance and dress among students that will promote the best atmosphere for teaching and learning.

DRESS AND PERSONAL GROOMING

The School Board is permitted by state law to adopt dress codes mandating the use of school uniforms. The purpose of the School Uniform Dress Code shall be to provide additional opportunities for increased school safety; to encourage students to experience a greater sense of school identity and belonging; to encourage an improvement in student behavior; and to encourage a high level of program participation.

Grades Pre-Kindergarten - 12:

The full dress code policy can be found online at www.lpsb.org.

Shirt:

- Solid color: Navy blue or white.
- Polo: (golf-boxed, hemmed) two, three or four buttons at the top front with collar (Short or Long sleeves) - Elementary students shall be encouraged to tuck in shirts. Middle/Junior High and High school students shall be required to tuck in shirts.
- Oxford/dress shirt (short or long sleeves) Elementary students shall be encouraged to tuck in shirts. Middle/Junior High and High school students shall be required to tuck in shirts.
- Designs, emblems, insignias, monograms and logos are prohibited.
- Under-shirts and t-shirts, if worn must be white, gray or black and can only be worn underneath the standard uniform.
- If applicable, school issued spirit shirt may be worn in place of the uniform polo on designated day set by the principal. Shall not exceed one time per week.

Pants, Skirts, Shorts, Skorts, Jumpers:

- Solid color: Khaki
- No jean, knit, jegging, stretch, cargo, capri, or cropped styles.
- Appropriate fit: not too loose, not too tight; no sagging.
- Elementary students may have elastic waist pants with or without belt loops (belts are optional, but encouraged).
- Must be worn at waistline,



- Skirts and jumpers should be to top of kneecap.
- Shorts/Skorts: Top of knee to four (4) inches above knee; length cannot be below the knees; length can be cuffed or not cuffed,

- The only logos allowed should be the manufacturer's label.
- All bottoms must be hemmed.

Belts:

- PK-5: Belts are not required, but encouraged.

Socks/ Hose/Tights:

If worn -

- Socks may not have inappropriate or offensive wording or images. Socks above the knee are prohibited.

- Leggings must be solid navy, black, or white.

Pullovers:

- Solid Navy blue or white (¾ zip, crew, hoodies, sweaters) are allowed. A pullover cannot be worn in place of shirt nor be so large that it conceals a student's bottom garment. Designs, emblems, insignias, monograms and logos are prohibited

- Any spirit pullover purchased from the school or a vendor with the school name or logo is acceptable.

Shoes:

- Closed-toe and closed-heel shoes are mandatory (tennis shoes, dress shoes, casual shoes or slip-on shoes or boots). Crocs/slippers are not allowed.

- Footwear shall not extend above the knee.

- Shoes shall be properly tied or strapped, if applicable.

Coats:

- Coat/jacket/sweater may be worn as long as the uniform shirt collar is revealed under the coat/jacket/sweater (trench coats are prohibited)

- Vests/jackets/sweaters/coats that zip/button/snap from top to bottom may be any color and with hood.

- Students may not wear hats. No head covering of any sort will be permitted inside the school building, including but not limited to hoods and beanies.

- After 3 dress code violations, students may receive a recess detention.

ELECTRONIC TELECOMMUNICATION DEVICES

No student, unless authorized by the school principal or his/her designee, shall use (must be in the off position), make visible, or operate any personal electronic device including any device in a student's possession that electronically communicates, sends, receives, stores, reproduces or displays voice and/or text communication or data on any elementary, middle, or secondary school grounds or any bus while being transported to and from school or any school functions. The devices shall include, but are not limited to, cellular phones, smart phones, e-Readers, iPods, SPY Pens, Pocket Audio Key Chains, audio flash drives, smart watches, cameras, video recorders and personal GPS tracking devices with audio features. Neither the Livingston Parish School Board nor any individual schools



under the jurisdiction of the School Board shall be held responsible for lost, stolen, confiscated, or damaged electronic devices. Students in Grades PK - 5 Personal electronic devices shall not be permitted on campus during regular school hours for any reason for students in PK – 5th grades.

A violation of these provisions shall be grounds for disciplinary action, including but not limited to, suspension from school.

Revised: May, 2006 Ref: La. Rev. Stat. Ann. 17:239, 17:416, 17:416.1

EMERGENCY INFORMATION

Emergency information forms are completed in online enrollment/registration. If your information changes during the year, please contact the school immediately.

FAMILY ENGAGEMENT POLICY

Livingston Parish Public School System Title I Family Engagement Policy 2023-2024

A Districtwide Family Advisory Council has been established in order to revise the current Livingston Parish Title I Parent and Family Engagement policy and expand the plan in accordance with the *Every Student Succeeds Act (ESSA) of 2015*, section 1112 of the Elementary and Secondary Act (ESEA). This council will meet regularly in order to coordinate and integrate family involvement, and evaluate the effectiveness of the policy. This policy will be made available to the local community and updated periodically to meet the changing needs of the families and the school. The ultimate goal is to ensure that all families within the district are provided the same opportunities for involvement in their child's education. The advisory council will also be informed of the process of the 1% of Title I, Part A funds reserved for family engagement. The Local Education Agency (LEA) will incorporate these ideas into the district-wide policy. If there are any unsatisfactory comments on the plan, these will be forwarded to the State Education Agency (SEA).

Under the direction and technical assistance of the Local Education Agency (LEA), each Title I school will have family members serve on the Schoolwide Committee, which will function to review the schoolwide plan and family activities for that school. This plan will be specific to the Title I school and will provide a means for families to become more involved in their child's education.

Consistent with section 1118 of the ESEA, an annual meeting will be held in each school in which family members will be given information about their school participation in the Title I program and related services, an explanation of the requirements of this participation and a school/family compact as required by section 1118(d) of the ESEA. Family members will also be informed of their right to parent-teacher conferences, regular reports on their children's progress, reasonable access to staff, opportunities to volunteer on campus, and to request information regarding the professional certifications of their student's classroom teachers. To the extent, which is practical, meetings will provide full opportunities for the participation of family members of English Learners, Students with disabilities and migrant parents following section 1111 of the ESEA. Information will be understandable and uniform.

One goal of this plan will be to improve communication between home and school through family/school compacts, newsletters, family-teacher conferences, handbooks, agendas, surveys, School Messenger recordings. Electronic communications, such as: telephone calls, texts/emails, and various school social media formats of sharing information; such as Twitter, Facebook, Instagram and My School App. It is important that family members respond to communications from the school in a timely manner and talk with their children about their classroom activities and behavior.

Another goal will be to provide information concerning the *Every Student Succeeds Act (ESSA) of 2015*, the State



of Louisiana Accountability Law, the curriculum used at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

Title I schools will assist families with parenting skills, technology skills, and give assistance in helping with homework, projects, and other at-home activities. Families will be encouraged to take advantage of teacher conferences as a way of monitoring the progress of students. Schools will also provide opportunities for the local community to become more involved with families and with the school.

Family participation is essential to the success of the students. By monitoring the child's progress and working with educators to improve students' achievement, families provide a vital link between the school and the student. Students should know that their family values education and achievement and are available to help them to achieve their goals. Annually, each school will disseminate and collect family surveys to improve engagement. Results from the survey, if needed, will be used to revise family engagement policies at the school level.

It is Livingston Parish Public School System's goal to reach out to, communicate with and work with families as equal partners in our schools.

Livingston Parish Public School System
Title I Family Engagement Policy
(Política de participación familiar del Título I)
2023-2024

Se ha establecido un Consejo asesor de familias en todo el distrito para revisar la política actual de participación de padres y familias del Título I de la parroquia de Livingston y expandir el plan de acuerdo con la ley *cada estudiante triunfa* (*Every Student Succeeds Act (ESSA, por sus siglas en inglés)* of 2015, sección 1112 de la ley de primaria y secundaria (ESEA, por sus siglas en inglés). Este consejo se reunirá periódicamente para coordinar e integrar la participación de las familias y evaluar la eficacia de la política. Esta política se pondrá a disposición de la comunidad local y se actualizará periódicamente para satisfacer las necesidades cambiantes de las familias y la escuela. El objetivo final es garantizar que todas las familias dentro del distrito tengan las mismas oportunidades para participar en la educación de sus hijos. El consejo asesor también será informado del proceso del 1% de los fondos del Título I, parte A reservados para la participación familiar. La agencia de educación local (LEA, por sus siglas en inglés) incorporará estas ideas en la política del distrito. Si hay comentarios insatisfactorios sobre el plan, estos se enviarán a la agencia estatal de educación (SEA, por sus siglas en inglés).

Bajo la dirección y la asistencia técnica de la agencia de educación local (LEA, por sus siglas en inglés), cada escuela de Título I tendrá miembros de la familia en el comité escolar, que funcionará para revisar el plan escolar y las actividades familiares para esa escuela. Este plan será específico para la escuela Título I y proporcionará un medio para que tanto los padres y las familias se involucren aún más en la educación de sus hijos.

De acuerdo con la sección 1118 de la ESEA, se llevará a cabo una reunión anual en cada escuela en la que los miembros de la familia recibirán información sobre su participación escolar en el programa Título I y los servicios relacionados, una explicación de los requisitos de esta participación y una escuela/ pacto familiar como lo exige la sección 1118(d) de la ESEA. Los miembros de la familia también serán informados de su derecho a conferencias de padres y maestros, informes regulares sobre el progreso de sus hijos, acceso razonable al personal, oportunidades para ser voluntario en el campus y solicitar información sobre las certificaciones profesionales de las/los maestras(os) de clase de sus estudiantes. En la medida en que sea práctico, las reuniones brindarán todas las oportunidades para la participación de los miembros de la familia de los estudiantes aprendiendo el idioma inglés (*English Learners*), los estudiantes con discapacidades y los padres inmigrantes siguiendo la sección 1111 de la ESEA. La información será comprensible y uniforme.

Uno de los objetivos de este plan será mejorar la comunicación entre el padre/ hogar /escuela a través de



convenios entre la familia y la escuela, boletines, conferencias entre la familia y la/el maestra(o), manuales, agendas, encuestas, grabaciones por la mensajería escolar (School Messenger). Comunicaciones electrónicas como: llamadas telefónicas, mensajes de texto/correos electrónicos y varios formatos de redes sociales escolares para compartir información; como Twitter, Facebook, Instagram y la aplicación My School. Es importante que los miembros de la familia respondan a las comunicaciones de la escuela de manera oportuna y hablen con sus hijos sobre sus actividades y comportamiento en el salón de clases.

Otro objetivo será proporcionar información sobre la ley *Every Student Succeeds Act (ESSA) of 2015*, la ley de responsabilidad del estado de Louisiana, el plan de estudios utilizado en la escuela, las formas de evaluación académica utilizadas para medir el progreso de los estudiantes y los niveles de competencia que se espera ellos alcancen y cumplan.

Las escuelas de Título I ayudarán a las familias con habilidades de crianza, habilidades tecnológicas y brindarán asistencia para ayudar con la tarea, proyectos y otras actividades en el hogar. Se alentará a las familias de aprovechar las conferencias con las/los maestros(os) como una forma de monitorear el progreso de los estudiantes. Las escuelas también brindarán oportunidades para que la comunidad local se involucre más con las familias y con la escuela.

La participación familiar es esencial para el éxito de los estudiantes. Al monitorear el progreso del estudiante y trabajar con los educadores para mejorar su rendimiento y sus logros, las familias brindan un vínculo vital entre la escuela y el estudiante. Los estudiantes deben saber que su familia valora la educación y sus logros y que están disponibles para ayudarlos a alcanzar sus metas. Anualmente, cada escuela difundirá y recopilará encuestas familiares para mejorar la participación. Los resultados de la encuesta, si es necesario, se utilizarán para revisar las políticas de participación familiar a nivel escolar.

El objetivo del sistema de las escuelas públicas de la parroquia de Livingston (Livingston Parish Public School System) es lograr comunicarse y trabajar con las familias en condiciones de igualdad en nuestras escuelas.

FAMILY INVOLVEMENT

At Gray's Creek, we truly value family relationships. We will try and provide many opportunities for you to be involved (please see our Student/Family Compact). However, our space is limited and we strive to protect our instructional time. Due to limited seating, students may not be checked out to watch their siblings who are involved in plays, assemblies, or special lunches. Our students watch all programs during the dress rehearsal.

FIELD TRIPS

Field trip money must be paid by the due date. All fees (i.e. supply, library, etc.) must be paid before field trip money will be accepted. If field trip money is sent and the supply fee has not been paid, the money will be applied to the outstanding debt. Students must ride the bus to the field trip destination and return to school on the bus. No siblings will be allowed to accompany students on field trips. Field trips are NON-REFUNDABLE – NO EXCEPTIONS. In order to attend field trips, students must exhibit appropriate behavior while at school. Therefore, a parent or guardian must accompany students on all field trips who receive 1 out-of-school suspension or as deemed necessary by administration. Students who receive more than 1 out-of-school suspension will be excluded from all field trips.



HARASSMENT POLICY

The Livingston Parish School Board disapproves of and does not tolerate personal harassment by employees to students, to employees, or by our students to another student. This behavior refers to the use of unacceptable words, phrases, expressions, or derogatory statements by any person, male or female, which relates an intimidating, hostile, or offensive environment. Gray's Creek Elementary School does not tolerate bullying, harassment or intimidation of any kind on its campus. Students should report such behavior to a teacher or administrator and it will be investigated and appropriate action will be taken.

COMPLAINT PROCEDURES

Complaint of harassment, which takes place at school or at a school-related function or arising out of the school setting, should be made to the principal of the school. After notification of the complaint, a confidential investigation will immediately be initiated to gather all facts about the complaint. After the investigation has been completed, a determination will be made regarding the resolution of the case. If warranted, disciplinary action will be taken. Any disciplinary action taken in regard to a student will be maintained as any other student disciplinary violation. Due to privacy, we are not able to disclose any information on disciplinary action taken regarding other students.

PUNISHMENT FOR HARASSMENT OF OTHERS

The penalty for harassment can result in suspension/and, or expulsion depending on the severity and complexity of such harassment. Reasonable measure will be used to deter harassment. However, disregarding warning and reasonable measure will result in suspension/and, or expulsion.

LOST AND FOUND

Please write your children's names inside the collar of all jackets, sweaters, etc. All lost items will be placed in the Lost and Found bin. Students may look through the collection at any time. We will keep lost items for a reasonable length of time, but all unclaimed items will be donated to a charitable organization.

MEDICATION

All medication MUST be brought to school by an adult. NO over-the counter medication is permitted at school, including cough drops, eye drops, and nose drops. Doctor's orders and parental consent form MUST be presented to the school office before any medication can be administered at school. Only certified personnel (those attending a Workshop on Administering Medication) will administer medications. A prescription label must be on the container. State law requires that all medications be discarded at the end of the school year.

Please notify the teacher/office if your child has a special medical condition. This will enable us to take proper precautions for the welfare of your child.

Students may not attend school within 12 hours of starting a new medication.



OPERATIONAL FEES - INSTRUCTIONAL MATERIALS

Operational fees cover the cost of everyday operations, copy fees, additional classroom supplies and any extra classroom activities for our students. The operational fee is \$50.00 per student and \$10 technology fee. There are additional materials required that are the parent's responsibility and these materials differ depending on the grade level.

Effective as of 2023-2024 school year GCE will no longer accept cash or check payments. **ALL** fees must be paid via SchoolCash Online - <https://lpps.schoolcashonline.com/>

PERFECT ATTENDANCE

In order for a student to be recognized for Perfect Attendance, he/she must be present at school all day long. This means that students may not be tardy, may not be checked out, or have any absences (excused or unexcused).

PERSONAL POSSESSIONS

Electronic devices, cell phones, trading cards, toys, Pop Its, and such will not be allowed at school or on the bus – unless a teacher has requested a specific item for a lesson. These items will be confiscated by the administration and will be returned at administration's discretion.

PUBLISHED PHOTOGRAPHS, VIDEO, & WORK

There are many opportunities for Gray's Creek Elementary to publish a student's pictures, videos, interviews, and/or work, in local newspapers, journals, school website, social media and/or local news stations. **Parental permission will be assumed unless specifically denied in writing.**

STUDENT ACCIDENT INSURANCE COVERAGE

The Livingston Parish School Board is pleased to inform you that optional Student Accident Insurance Coverage is available to you again this year. Multiple coverage options, plans, and rates are available to allow for a coverage plan that best suits your needs. Policy information is available at www.studentinsurance.com. If you already have coverage (personal healthcare coverage) for those injuries and/or claims contemplated by the plans offered under the Student Accident Insurance coverage

policy noted above, your existing coverage will likely provide primary coverage for associated claims. The above noted Student Accident Insurance Coverage policy, if selected, would likely provide secondary coverage for associated claims, if you already have personal healthcare coverage. A failure to secure either personal coverage or the coverage outlined in the attached could result in an absence of coverage for injuries sustained by your child.

STUDENTS USE OF TELEPHONE

Students will be allowed to call home to ask for forgotten items if it is deemed important by the Principal. Students will not be called out of class for a phone call. Students are not allowed to bring any type of communication device to school. (i.e. cell phone, smart watch etc.)



TEXTBOOKS AND LIBRARY BOOKS

Students will be charged a \$5.00 fine for barcodes that are removed or damaged. Students are responsible for the replacement cost of a book if damaged, lost, or stolen.

TRANSPORTATION ISSUES

It is important that students' method of transportation remain consistent each day. It is difficult for children to remember to attend day care one day and then ride the bus the next day. However, if there is a change in transportation, please send a note to the office with your child. No phone calls or email requests for transportation changes will be accepted. All transportation changes must go through the office. Do not send a Remind message to or email your child's teacher requesting transportation changes. There are many times that teachers do not check Remind or email until after dismissal.

VIEWING STUDENTS' GRADES AND ATTENDANCE ONLINE

You can view your students' grades and attendance online by going to <http://powerschool.lpsb.org/public/> and typing in their unique user ID and passwords. This information will be provided to you through the homeroom teacher.

VISITORS' PASSES

All visitors must check in at the school office in order to obtain a visitor's pass. This pass MUST be worn and visible. No one will be allowed in classrooms unless employed by or authorized by the Livingston Parish School Board. This is Livingston Parish School Board Policy.

LPPS Family Resource Center

The LPPS Family Resource Center is located at the Livingston Parish Literacy and Technology Center. You may contact the center for information and operating hours. The goal of the center is to provide resources that will assist, guide, and support families with their child's education and promote family engagement. The center offers educational materials for loan, workbooks on many skills taught in class, special needs information, workshops, and much more.

9261 Florida Blvd,
Walker, LA 70785
(225) 667-1098

LIVINGSTON PARISH PUBLIC SCHOOLS MISSION STATEMENT

The mission of the Livingston Parish Public School System, in partnership with home and community, is to provide all students with exceptional educational opportunities that will equip life-long learners with the skills necessary to become productive, responsible citizens in a global society.

